

Seeking Volunteer Board Members

English At Large is seeking candidates to join its Board of Directors. We are a nonprofit whose mission is to provide individual and small group instruction through a volunteer network to adult immigrants and other newcomers who seek to acquire English language skills as they adapt to life in the United States.

We are a small organization with a big impact in 21 communities north and west of Boston. We are expanding our organization to meet the ongoing demand for life-changing services—helping immigrants learn English so they can become more effective participants in their home, school, neighborhood, and work environments. We serve more than 500 people each year and receive support from individual donors, foundations, and corporations.

Board Job Description

- Become well informed about the work of the organization.
- Attend monthly board meetings consistently (attendance at monthly meetings is a priority; those with 3 or more unexplained absences in a fiscal year may be asked to resign).
- Serve as a member of at least one board committee—new board members are expected to serve on the Development Committee during their first year on the board (job description attached).
- Contribute your knowledge and express points of view based on your experience.
- Become a financial supporter of the organization through the direct donation or secured solicitation of at least a \$1,500 annual gift, and actively solicit new items for the annual online auction.
- Participate in other fundraising activities for the organization, assuming leadership as appropriate.
- Represent EAL in the community; connect people in your personal and professional networks to EAL's mission.
- Board members serve a term of 2 years and are eligible for re-election for 3 consecutive terms, after which they must step off for one year.

We plan to increase the size of our board from 9 to 12 members over the next 12 months. We seek members who offer one or more of the following skills and areas of expertise: finance, non-profit board governance, law, strategic planning, fundraising/development, marketing, media, adult education, ESOL, and human services.

To apply, please send a letter of interest and a resume or CV to Maureen Willis, Executive Director of English At Large, ed@englishatlarge.org, and she will share it with the Board search committee. We look forward to hearing from you.