

Career Access Lab Resource Directory

Websites for Finding an Internship:

- [LinkedIn.com](https://www.linkedin.com): Search internships and type in location
- [Glassdoor.com](https://www.glassdoor.com) –search Internships where it says “job title” and add location
- [Google](https://www.google.com)- searching internships near me can be very helpful
- www.wayup.com
- www.youtern.com
- www.idealists.com – for non-profit internships

Websites for Finding a Job:

- [LinkedIn.com](https://www.linkedin.com): great for searching for jobs near you
- www.indeed.com
- www.glassdoor.com
- www.idealists.com – for non-profit jobs
- www.careerbuilder.com
- <https://www.usajobs.gov/>
- www.onetonline.org – a great website for finding jobs and looking at job requirements and skills required.
- AACA <https://aaca-boston.org/>

Need tips to improve your resume? Check out these articles:

<https://www.glassdoor.com/blog/guide/how-to-write-a-resume/>

<https://www.themuse.com/advice/185-powerful-verbs-that-will-make-your-resume-awesome>

Need help preparing for an interview? Check out these articles:

<https://www.indeed.com/career-advice/interviewing/how-to-use-the-star-interview-response-technique>

<https://www.saintleo.edu/blog/10-step-job-interview-preparation-checklist>

Need help building your LinkedIn account? Check out this article:

<https://www.linkedin.com/pulse/dos-donts-successful-high-impact-linkedin-profile-galyna-daniel>

Credential Evaluation:

<http://www.cedevaluations.com/>

If you received your Bachelor's Degree, Master's, or PhD from a country outside the U.S then you may want to have your degree evaluated. You will go through a company who will ask you to contact your University to ask for your official transcript. The credential evaluation company will then look at your degree and assess what it means compared to a U.S education.

Sometimes you will find out your Master's Degree is the same as a U.S Master's Degree, or that your Master's Degree equals a U.S Bachelor's Degree. It can cost around \$200-300 and take several months. You should consider credential evaluation if you:

- You are going to continue your education in the U.S.
- You are applying for work that requires licenses: doctor, dentist, nurse, teacher, etc.
- You applied for a job and the company wants proof of your education background.

Career Training:

MassHire (formerly The Career Place): <https://masshiremncareers.com/> MassHire may help you find a local training for the career you want to pursue (you will need a social security number to use the services). Most programs focus on retail and manufacturing.

JVS Boston : <https://www.jvs-boston.org/> JVS has career services and educational services.

Massachusetts Job Quest: <https://jobquest.dcs.eol.mass.gov/JobQuest/Training.aspx> – This website allows you to search for trainings/jobs near you. They provide information on the training and whether it is Section 30 (if you are eligible for section 30 the training will be free).

Middlesex Community College: You can go to the office of Community Education and Training. They will tell you about all the career trainings they offer. They also offer non-credit courses that can help you advance your careers.

Asian American Civic Association: <https://aaca-boston.org/>– you can go on their website of call them to ask about the training programs they provide. They have training programs in growing industries in the U.S. They also have a job placement course.

Career Skills Online Resources:

<https://ocs.fas.harvard.edu/resumes-cvs-cover-letters> - college websites have great guidelines for resumes, cover letters, and job interviews.

Career Fairs and Networking:

United States Job Fair Directory: <http://jobfairsin.com/massachusetts>- this website will show you upcoming job fairs in Massachusetts.

Eventbrite.com- is a website that will keep you updated on networking events. Go onto the site and search networking and add location and it will show you upcoming networking events in your area.

Need a Job Interview Outfit?

Dress For Success: 989 Commonwealth Avenue, Boston, MA – Ask English at Large for a referral and WOMEN can receive business clothing free of cost from a trained stylist.

Tailored for Success: 587 Pleasant St, Malden, MA 02148 – Will dress MEN and WOMEN – ask English at Large for a referral and you can go and receive business clothing free of cost.